

LOGISTICS NOTE

Dear Delegates,

We are delighted to welcome you to the Female Wave Of Change Global Conference 2026 (FWOCG2026), which will take place from the 17th to the 18th of September, 2026 in Nairobi, Kenya.

Introduction

The Female Wave of Change (FWOC) Global Conference 2026 will take place on 17–18 September 2026 in Nairobi, Kenya, under the theme "Empowering Generations to Elevate Humanity: Unleashing Your Potential as an Authentic Feminine Leader." The conference will serve as a global platform for women and men committed to advancing authentic, values-driven leadership that promotes inclusive, sustainable, and transformative change. It will bring together diverse voices to exchange experiences, showcase innovative solutions, strengthen partnerships, and inspire collective action.

Thematic focus

The conference will feature discussions across several interconnected thematic areas. Through keynote addresses, plenary sessions, thematic panels, exhibitions, networking opportunities, and an awards dinner, participants will share best practices and co-create practical solutions for advancing authentic leadership and sustainable development.

Delegates

The conference is expected to convene more than 50 participants from 5 continents, from including Kenya, and the East African region. Participants will include members of the FWOC international community, women leaders and change-makers, young women and youth representatives, national and county government officials, civil society and community organizations, development partners, the private sector, entrepreneurs, academia, and the media.

Outcomes

The conference is expected to produce several key outcomes, including a repository of knowledge and best practices, strengthened partnerships among stakeholders, the adoption of the Nairobi FWOC Declaration accompanied by an implementation roadmap with measurable follow-up mechanisms, and the recognition of outstanding individuals, organizations, and countries demonstrating authentic leadership and transformative impact. These outcomes are intended to catalyse sustained collaboration and action beyond the conference.

To facilitate your travel and stay, please take note of the following logistical arrangements:

Programme Sessions

Sessions will be held daily from 8:30 AM to 5:00 PM at the Hillpark hotel, with scheduled tea and lunch breaks. In addition to the formal sessions, a Kenyan night dinner will be held on the evening of 18th September, offering delegates a cultural experience through local cuisine and entertainment with an opportunity for informal networking. Please note that an RSVP is required for your participation in the dinner. To learn more about the Conference programme, sessions, and key speakers, please visit the conference portal at <https://femalewaveofchange.com/events-2026-gc/>

African-themed Dinner

Delegates will experience an unforgettable evening celebrating Africa's rich cultural heritage through authentic local cuisine, vibrant music, and captivating entertainment. The dinner will also serve as a special recognition ceremony, where outstanding Authentic feminine leaders from the FWOC organisation and beyond will be honoured and celebrated for their exceptional contributions, creating an inspiring and memorable conclusion to the conference.

Welcome to Nairobi arrival experience

If you have a free morning, evening, or extra day before or after the FWOC Global Conference 2026. There will be an optional welcome to Kenya in comfort and style experience which includes transfers from your hotel in air-conditioned 4x4 Land Cruisers for a guided morning or afternoon game drive in Nairobi National Park. You will have an experienced guide and in-vehicle radios for better wildlife spotting. This experience allows you to enjoy close encounters with lions, rhinos, giraffes, and the iconic Nairobi skyline backdrop. With seamless park meet-and-greet, comfortable transfers, and all park arrangements taken care of, this experience offers the perfect introduction to Kenya for first-time visitors. Send an email to kenya2026@femalewaveofchange.com if you want to book this experience, as it is not included in your conference package.

A couple of days before and after the conference, we will give small groups the opportunity to visit projects in the area and have special meetings with those leading the projects. If you are interested in knowing more and have some extra time available before or after the conference, please let us know at kenya2026@femalewaveofchange.com

Registration

In order to pick up conference badges, delegates are required to present their national ID or passport and a copy of the final payment confirmation email. For any registration inquiries or confirmation, please contact Jane at jane@polycomgirls.or.ke or +254-722437620 or Joy at kenya2026@femalewaveofchange.com or +254 721390602

Conference Venue

Hillpark Hotel is strategically located on Lower Hill Road in Nairobi's Upper Hill business district, offering convenient access to the city's key transport hubs, business centres, conference facilities, and shopping destinations. The hotel is approximately 17 km (10.6 miles) from Jomo Kenyatta International Airport (JKIA), a journey that typically takes 20–35 minutes depending on traffic. It is also only 4 km (2.5 miles) from Wilson Airport, making it convenient for delegates travelling on domestic flights.

The hotel is situated approximately 2.5 km (1.6 miles) from Nairobi's Central Business District (CBD) and about 2 km (1.2 miles) from the Kenyatta International Convention Centre (KICC), Kenya's premier conference venue. Uhuru Park, one of Nairobi's iconic recreational landmarks, is just 1.5 km (0.9 miles) away. For shopping, dining, and leisure, guests have easy access to several of Nairobi's leading shopping centres. Yaya Centre is located approximately 4 km (2.5 miles) from the hotel, while Prestige Plaza is about 4.5 km (2.8 miles) away. The Junction Mall, which offers a wide selection of international and local retail outlets, restaurants, and entertainment facilities, is approximately 8 km (5.0 miles) from the hotel. For booking your room at the Hillpark hotel please use this special link for a very special Conference fee at 10.000 Ksh per night including breakfast. [FWOCGCguestsHillparkHotelNairobibooking](#). The hotel can be contacted on +254 (0)20 272 4315, Mobile: +254 724 256 201 or reservations@hillparkhotel.com and www.hillparkhotelsandresorts.com.

Weather in September

September is generally one of the best months to visit Kenya. It falls toward the end of the country's long dry season, bringing pleasant temperatures, low humidity in many areas, and relatively little rainfall. This is one of Nairobi's most pleasant months, with generally dry, sunny weather and comfortable temperatures. Daytime temperatures typically range between 22°C and 26°C (72°F–79°F), while mornings and evenings are cooler, averaging 10°C to 14°C (50°F–57°F). Humidity is relatively low, making outdoor activities comfortable. Although September falls within the dry season, occasional light showers may occur, particularly toward the end of the month. Because Nairobi sits at a higher altitude, the climate is pleasant rather than overly humid; a light jacket or sweater is useful for mornings and evenings

What to pack

- Light, breathable clothing for warm days
- A light sweater, blazer, or jacket for mornings and evenings and air-conditioned venues
- Comfortable walking shoes.
- Sunglasses, sunscreen, and a hat for outdoor activities.
- A compact umbrella or light rain jacket, just in case of occasional showers.

- Comfortable walking shoes or trainers
- Suits needed for the conference sessions and evening dinner. We highly appreciate it to dress as who you are and where you are from.
- A universal power adaptor (Kenya uses UK-style three-pin plugs, 240V)

Travel & Safety

- Jomo Kenyatta International Airport (JKIA) is the main entry point into Nairobi, with daily connections from major African, Middle Eastern, European, and Asian hubs.
- Ride-hailing apps such as Uber, Bolt, and Little are widely used for airport transfers and movements within the city
- Popular areas for delegates include Westlands, Gigiri, Upper Hill, and Kilimani.
- As with any large city, standard travel precautions are encouraged.

All participants are required to make their own airport pick-up and drop-off arrangements.

Visa Information

Kenya has introduced an [Electronic Travel Authorisation \(eTA\)](#) system for foreign visitors. Travellers who require an eTA must apply online via the official Government of Kenya portal before departure.

eTA Requirements:

- A valid passport with at least six months' validity from the date of entry
- A recent passport-size photograph.
- Basic travel details, including flight and accommodation information
- A credit or debit card for the processing fee.

[Click here to Apply](#)

Regional Exemptions:

Citizens of East African Community (EAC) member states are currently exempt from the eTA requirement and may enter Kenya without a visa, in line with regional protocols. Delegates should, however, still travel with valid identification and confirm any updated rules before departure.

Application Timing:

Applications are generally processed within three (3) business days/72 hours but may take longer depending on the verification processes.

Where to stay

Nairobi offers a wide range of accommodation options - from international hotel brands and business hotels to boutique properties and serviced apartments. For convenience, FWOC Conference 2026 delegates are encouraged to stay at the main conference venue. Kindly use the link below to access our official hotel booking portal for the event. We have secured preferential rates at the hotel negotiated specifically for registered delegates to ensure convenience and competitive pricing. We strongly encourage early booking, as room allocations are limited and subject to availability. All reservations, payments, and confirmations will be managed directly by the delegate through the hotel booking platform.

[FWOCGCguestsHillparkHotelNairobibooking](#)

Not staying at the Hillpark hotel? Recommended Areas

- **Upper Hill** – A rapidly growing business district with several international hotel brands and corporate offices.
- **Kilimani/Lavington** – Mixed residential and commercial areas with boutique hotels, serviced apartments, and good restaurant options.
- **Westlands** – A vibrant commercial and entertainment district with multiple hotels, dining options, and easy access to business venues.
- **Gigiri** – Home to diplomatic missions and the UN complex, offering secure, high-end accommodation and quieter surroundings.

Booking Tips

- Book early to secure negotiated conference rates where available.
- Check whether your hotel offers airport transfer services or can arrange trusted taxi partners.
- Confirm that your accommodation provides reliable Wi-Fi, workspace facilities, and flexible check-in/check-out options.
- If you plan to move between multiple side events or venues, consider proximity to main roads and traffic patterns

Exchange rate Information

The official currency of Kenya is the Kenyan Shilling (KES). Foreign currencies can be exchanged at Jomo Kenyatta International Airport (JKIA), commercial banks, licensed forex bureaus, and major hotels. Exchange rates vary daily; delegates are encouraged to check the prevailing rate before travelling or upon arrival. International credit and debit cards are widely accepted in hotels, restaurants, shopping malls, and major businesses, although it is advisable to carry a small amount of Kenyan Shillings for taxis, local markets, and incidental expenses.

Mobile Phones, SIM Cards and eSIMs

Kenya has excellent mobile network coverage, particularly in Nairobi and other major urban centres. International visitors can purchase prepaid SIM cards upon arrival at JKIA, at official retail outlets, or at shopping centres. The country's major mobile network operators are Safaricom, Airtel Kenya, and Telkom Kenya. To register a SIM card, visitors are required to present a valid passport. Most modern smartphones also support eSIM services. Delegates may purchase an eSIM before departure or upon arrival through participating providers like Saily, allowing immediate access to mobile data without changing their physical SIM card.

Wi-Fi Access

Complimentary Wi-Fi will be available throughout the conference venue and in guest rooms at the conference hotel. Free Wi-Fi is also available at JKIA, many hotels, restaurants, cafés, and shopping malls across Nairobi. Delegates requiring continuous internet connectivity are encouraged to purchase a local data bundle through a Kenyan SIM card or eSIM.

Airport Pick-up and Transfers

Delegates are advised to arrange airport transfers in advance. For participants staying at the conference hotel, airport pick-up and drop-off services may be available upon request. Delegates should communicate their flight details to the conference secretariat or hotel at least 72 hours before arrival, if airport transfers are being coordinated. Alternatively, taxis are readily available at JKIA, and ride-hailing applications such as Uber, Bolt, and Little Cab operate throughout Nairobi. Only authorised airport taxis or recognised ride-hailing services should be used.

Travel Insurance

Delegates are strongly encouraged to obtain comprehensive travel insurance before travelling to Kenya. Insurance should cover medical emergencies, hospitalisation, evacuation, personal accidents, trip cancellation or interruption, baggage loss or delay, and other unforeseen travel-related expenses. Conference organisers are not responsible for medical costs, lost personal belongings, or travel disruptions.

Drinking Water

Tap water in Nairobi is generally not recommended for drinking by international visitors. Delegates are advised to drink bottled, filtered, or boiled water, which is readily available at hotels, restaurants, supermarkets, and the conference venue. Bottled water will be provided during conference sessions.

Banking and Financial Services

Kenya has a modern and reliable banking system. Commercial banks, licensed foreign exchange bureaus, and Automated Teller Machines (ATMs) are widely available throughout Nairobi, including at JKIA, shopping centres, and commercial districts. Most ATMs accept international Visa, Mastercard, and other major bank cards. Kenya is also a global leader in mobile money services, particularly M-PESA, which is widely accepted for payments. However, visitors generally require a local Kenyan SIM card to register for M-PESA. Major hotels, restaurants, supermarkets, and retail outlets accept international credit and debit cards, although some

smaller businesses may accept cash only. Delegates are encouraged to notify their banks before travelling to avoid interruptions when using their cards abroad.

Electric Socket and Power Information

In Kenya, power plugs and sockets are of Type G, the same as those commonly used in the United Kingdom. The standard voltage is 240 volts, with a frequency of 50 Hz. If you are traveling from a country that uses a different plug type or voltage, we recommend bringing an appropriate power adapter or converter. For reference, Type G plugs feature three rectangular prongs in a triangular pattern.

Health

Yellow Fever Vaccination Certificate (where applicable)

A valid International Certificate of Vaccination or Prophylaxis (ICVP), commonly known as the Yellow Fever Card, is required only for travellers arriving from, or transiting through, countries with a risk of yellow fever transmission. The vaccination must have been administered at least 10 days before travel. Certain groups, such as infants under 9 months and individuals with specific medical contraindications, may be exempt.

2. Health Screening on Arrival

Travellers may be subject to health screening upon arrival. If a traveller has flu-like symptoms, they may be required to Complete the Jitenge Passenger Locator Form; and Undergo a COVID-19 antigen test at their own expense. If the antigen test is positive, a PCR test may also be required.

3. COVID-19 Requirements

Kenya does not require proof of COVID-19 vaccination or a pre-departure COVID-19 test for entry. Only symptomatic travellers are subject to additional screening and testing. The official information can be found on the [Kenya Ministry of Health website](#)

Explore Kenya beyond the conference

Nairobi offers a rich mix of nature, culture, dining, and city life – much of it within a short drive of the main business districts

Wildlife & nature (all close to the city)

- **Nairobi National Park** – A unique ‘city safari’ where you can see lions, rhinos, giraffes, and more against the backdrop of Nairobi’s skyline.
- **David Sheldrick Wildlife Trust** – Visit orphaned baby elephants and learn about Kenya’s conservation and wildlife protection efforts.
- **Giraffe Centre** – Get up close to endangered Rothschild’s giraffes and enjoy a forest walk.
- **Karura Forest / Nairobi Arboretum** – Safe, green spaces ideal for walking, running, or a quiet coffee in nature.
- **Oloolua Nature Trail** – A scenic nature with its beautiful views
- **The Forest Adventure Centre** – A full-day outdoor experience featuring zip-lining and other activities in a scenic forest setting Culture, food & city life
- **Nairobi National Museum** – A comprehensive introduction to Kenya’s history, heritage, and contemporary art.
- **Dining** – Nairobi’s restaurant scene ranges from garden-style eateries in Karen to contemporary venues in Westlands, Gigiri, and Kilimani offering Kenyan, pan-African, and international cuisines.
- **Shopping** – Malls such as Village Market, Sarit, Two Rivers, Yaya, Westgate and The BBS Mall combine shopping, dining, entertainment, and essential services in one place
- **The GoDown Arts Centre** is a multidisciplinary arts and culture centre that is home to Kenyan creativity in arts and media
- **The Maasai market** in Nairobi, Kenya’s capital, has become a popular name especially for tourists.

For delegates extending their stay, Kenya offers some of Africa’s most iconic experiences within a short flight or road journey from Nairobi

Safari experiences

- Maasai Mara National Reserve – World-famous for big cats, wildlife density, and sweeping savannahs. March is typically quieter than peak migration season, offering excellent game viewing with fewer vehicles.
- Amboseli National Park – Known for its large elephant herds and classic views of Mount Kilimanjaro.
- Ol Pejeta Conservancy (Laikipia) – A leading conservation landscape, home to rhinos, a chimpanzee sanctuary, and community-owned conservancies.

Coastal escapes

- Diani Beach (South Coast) – White sands, palm-lined beaches, and coral reefs ideal for swimming, kitesurfing, and dhow cruises.
- Watamu & Malindi – Relaxed beach towns with marine parks, snorkelling, and small boutique hotels.
- Lamu Archipelago – A UNESCO-listed Swahili cultural landscape of winding streets, carved wooden doors, and traditional dhow sailing

Short-break ideas from Nairobi

- Ngong Hills / Champagne Ridge – Scenic viewpoints over the Great Rift Valley, suitable for half-day trips.
- Bold Tea Farms near Limuru – Guided visits to tea estates that combine landscape, culture, and an introduction to one of Kenya's key export industries.

Security and parking

All delegates are to use the main hotel access gate located on lower hill road which is off Uhuru highway from Mombasa road to access the venue. Before entering the conference venue to receive Conference Badges, all conference participants will undergo security screening. The hotel has in place security protocols to ensure that all precautionary measures are taken for conference delegates' safety and security.

As a delegate, you are ultimately responsible for your own security and therefore take note of the following security tips:

- Avoid crowded areas;
- When walking, keep to the main roads and avoid shortcuts through back alleys and similar routes;
- Where possible, take a taxi rather than walking (Uber, Bolt, and Little cab are some of the recommended taxi services);
- Never walk at night in the city centre even for a short distance – always take a taxi;
- Ignore street children and people who approach you in the streets with hard-luck tales, they may be pickpockets or part of elaborate scams. The best thing to do is just to walk on and ignore them
- Be wary of people loitering outside hotels;
- Stay informed: be aware of local news;
- Carry identification at all times;
- Tell someone where you are going and when to expect you back;
- Have emergency numbers registered on your phone;
- Ensure your mobile phone is fully charged (especially when you leave to go to public places) and that you have sufficient credit to make calls;
- Make use of safes in hotel rooms and **DO NOT** carry large sums of money;
- Avoid carrying credit cards, wearing expensive jewelry or watches when walking on the streets;
- Do not accept food and drinks from strangers; visitors have been known to be drugged and then robbed.

Please ensure that you read all emails sent from kenya2026@femalewaveofchange.com or info@femalewaveofchange.com as they contain important updates and logistical information related to the conference.

Thank you and see you in Nairobi!

FWOC Global Conference Secretariate